



About Us

At Napas Agro Processors, is an agribusiness company that is dedicated to improve Uganda's fruit industry through innovative agro-processing systems and value addition. Since our inception in 2021, we've partnered with over 200 farmers and processed thousands of tonnes of fruits into snap juice. Join us in our mission to transform agriculture and create lasting impact.

Human Resource Officer – Qualifications & Requirements

Minimum Qualifications:

Bachelor's degree in Human Resource Management, Business Administration, Industrial Psychology, or a related field.

Postgraduate certification in HR (e.g., CIPD, CHRM) is an added advantage.

Experience & Skills:

- ✓ At least 2 years of experience in human resource management or a similar role.
- ✓ Strong knowledge of Uganda's labor laws and HR best practices.
- ✓ Experience in recruitment, employee relations, performance management, and training & development.
- ✓ Ability to maintain HR records, payroll administration and compliance.
- ✓ Proficiency in HR software and Microsoft Office (Word, Excel, PowerPoint).
- ✓ Strong interpersonal and communication skills to engage with employees at all levels.

✔ Problem-solving ability and experience in handling workplace conflict

Additional Requirements:

- ✔ High level of confidentiality and integrity.
- ✔ Ability to work independently and as part of a team
- ✔ Strong organizational and multitasking skills.

Send your CV and cover letter to info@napas.co.ug with the subject line "Human Resource Officer Application" by 15th February 2025.

